

CHANDIGARH ADMINISTRATION

CHANDIGARH TRANSPORT UNDERTAKING

701, INDUSTRIAL AREA, PHASE-I,

CHANDIGARH

RECRUITMENT FOR THE POSTS OF WORKSHOP STAFF IN VARIOUS CATEGORIES (GROUP-C)

Online applications are invited from the Indian male nationals for the posts of Workshop Staff in various categories on a regular basis in Chandigarh Transport Undertaking (CTU) U.T. Chandigarh: -

Advertisement No. 01/2024

Item(s)	Timeline
Opening date for submission of online application	15.06.2024, 11:59 PM
Closing date for submission of online application	14.07.2024, 11:59 PM
Last date for submission of fees	16.07.2024, 11:59 PM

CTU Website: www.chdctu.gov.in

IMPORTANT

1. Candidates to ensure their eligibility for the examination:

The Candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to the examination. Their admission to the examination shall be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issue of e-Admit Card to the candidate does not imply that his candidature has been finally cleared by CTU. The CTU takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for the Main Written Examination Test.

Note: The decision of the CTU with regards to the eligibility or otherwise of a candidate, for admission to the Examination, shall be final.

2. Last date for receipt of applications:

The online application can be submitted up to 14.07.2024. The eligible candidates shall be issued an e-Admit Card well before the commencement of the Examination. The e-Admit Card will be made available on the website www.chdctu.gov.in for downloading by the candidates using their Registration No. and Password. No Admit Card will be sent by Post.

3. **Category wise bi-furcation of the vacancies:**

Category wise bifurcation of the **68** vacant posts:

Bi-furcation for the post of Mechanic:

		Ex-serviceman	
General	04	01	05
Schedule Caste	01	-	01
Other Backward	02	-	02
EWS	-		-
Total			

Qualification for the post of Mechanic.

a) 10+2

b) Should have a certificate in Mechanical trade from I.T.I. or any other Govt. recognized technical Institute with three years working experience.

Pay Scale for the post of Mechanic.

a) 5200-20200+2800 Grade Pay (Level-5 of 7th CPC).

Age for the post of Mechanic.

a) Upto 30 years on or before 01.01.2024 (Relaxable for the departmental candidates as per the instructions of the Chandigarh Administration issued from time to time.

Bi-furcation for the post of Electrician:

		Ex-serviceman	
General	03	-	03
Schedule Caste	-	-	-
Other Backward Class	01	-	01
EWS	-	-	-
Total			

Qualification for the post of Electrician.

- a) Matric
- b) should have a certificate from I.T.I. or any other Govt. recognized technical institute in the Electrician trade with 3 years experience or with 5 years working experience in case of trades whereon certificate courses are available.

Pay Scale for the post of Electrician.

- a) 5200-20200+2800 Grade Pay (Level-5 of 7th CPC).

Age for the post of Electrician.

- a) Upto 28 years on or before 01.01.2024 (Relaxable for the departmental candidates as per the instructions of the Chandigarh Administration issued from time to time.

Bi-furcation for the post of Carpenter:

		Ex-serviceman	
General	04	-	04
Schedule Caste	-	-	-
Other Backward Class	01	-	01
EWS	-	-	-
Total			

Qualification for the post of Carpenter

- a) Matric
- b) should have a certificate from I.T.I. or any other Govt. recognized technical institute in the Carpenter trade with 3 years experience or with 5 years working experience in case of trades whereon certificate courses are available.

Pay Scale for the post of Carpenter.

- a) 5200-20200+2800 Grade Pay (Level-5 of 7th CPC).

Age for the post of Carpenter.

- a) Upto 28 years on or before 01.01.2024 (Relaxable for the departmental candidates as per the instructions of the Chandigarh Administration issued from time to time.

Bi-furcation for the post of Welder:

		Ex-serviceman	
General	01	-	01
Schedule Caste	-	-	-
Other Backward Class	-	-	-
EWS	-	-	-
Total			

Qualification for the post of Welder.

- a) Matric
b) should have a certificate from I.T.I. or any other Govt. recognized technical institute in the Welder trade with 3 years experience or with 5 years working experience in case of trades whereon certificate courses are available.

Pay Scale for the post of Welder.

- a) 5200-20200+2800 Grade Pay (Level-5 of 7th CPC).

Age for the post of Welder.

- a) Upto 28 years on or before 01.01.2024 (Relaxable for the departmental candidates as per the instructions of the Chandigarh Administration issued from time to time.

Bi-furcation for the post of Fitter:

		Ex-serviceman	
General	15	02	17
Schedule Caste	05	-	05
Other Backward Class	08	-	08

EWS		03
Total		

Qualification for the post of Fitter.

- a) Matric
- b) should have a certificate from I.T.I. or any other Govt. recognized technical institute in the Fitter trade with 3 years experience or with 5 years working experience in case of trades whereon certificate courses are available.

Pay Scale for the post of Fitter.

- a) 5200-20200+2400 Grade Pay (Level-4 of 7th CPC).

Age for the post of Fitter.

- a) Upto 28 years on or before 01.01.2024 (Relaxable for the departmental candidates as per the instructions of the Chandigarh Administration issued from time to time.

Bi-furcation for the post of Assistant Fitter:

		Ex-serviceman	
General	04	-	04
Schedule Caste	-	-	-
Other Backward Class	01	-	01
EWS	-	-	-
Total			

Qualification for the post of Assistant Fitter.

- a) Matric
- b) should have a certificate from I.T.I. or any other Govt. recognized technical institute in the **Fitter** trade with 3 years experience or with 5 years working experience in case of trades whereon certificate courses are available.

Pay Scale for the post of Assistant Fitter

a) 5200-20200+2400 Grade Pay (Level-4 of 7th CPC).

Age for the post of Assistant Fitter.

a) Upto 28 years on or before 01.01.2024 (Relaxable for the departmental candidates as per the instructions of the Chandigarh Administration issued from time to time.

Bi-furcation for the post of Assistant Welder:

		Ex-serviceman	
General	04	-	04
Schedule Caste	-	-	-
Other Backward Class	01	-	01
EWS	-	-	-
Total			

Qualification for the post of Assistant Welder.

a) Matric

b) should have a certificate from I.T.I. or any other Govt. recognized technical institute in the **Welder** trade with 3 years experience or with 5 years working experience in case of trades whereon certificate courses are available.

Pay Scale for the post of Assistant Welder.

a) 5200-20200+2400 Grade Pay (Level-4 of 7th CPC).

Age for the post of Assistant Welder.

a) Upto 28 years on or before 01.01.2024 (Relaxable for the departmental candidates as per the instructions of the Chandigarh Administration issued from time to time.

Bi-furcation for the post of Assistant Carpenter:

		Ex-serviceman	
General	01	-	01
Schedule Caste	-	-	-
Other Backward	-	-	-

d Class			
EWS	-	-	-
Total			

Qualification for the post of Assistant Carpenter.

a) Matric

b) should have a certificate from I.T.I. or any other Govt. recognized technical institute in the **Carpenter** trade with 3 years experience or with 5 years working experience in case of trades whereon certificate courses are available.

Pay Scale for the post of Assistant Carpenter

a) 5200-20200+2400 Grade Pay (Level-4 of 7th CPC).

Age for the post of Assistant Carpenter.

a) Upto 28 years on or before 01.01.2024 (Relaxable for the departmental candidates as per the instructions of the Chandigarh Administration issued from time to time.

Bi-furcation for the post of Junior Technician (Mechanic):

		Ex-serviceman	
General	02	-	02
Schedule Caste	-	-	-
Other Backward Class	-	-	-
EWS	-	-	-
Total			

Qualification for the post of Junior Technician (Mechanic).

a) Matric from recognized Institution.

b) Should possess a certificate of Mechanic(Motor Vehicle) trade from an Industrial Training Institute or its equivalent.

Pay Scale for the post of Junior Technician(Mechanic).

a) 5200-20200+1900 Grade Pay (Level-2 of 7th CPC).

Age for the post of Junior Technician (Mechanic).

- a) 18 to 37 years on or before 01.01.2024 (Relaxation for departmental candidate as per the institutions of the Chandigarh Administration issued from time to time.

Bi-furcation for the post of Junior Technician (Tyreman –cum – RubberExpert):

		Ex-serviceman	
General	03	-	03
Schedule Caste	-	-	-
Other Backward Class	-	-	-
EWS	-	-	-
Total			

Qualification for the post of Junior Technician (Tyreman-cum-Rubber Expert).

- a) Matric from recognized Institution.
b) Should possess a certificate of Tyreman/Rubber Expert trade from an Industrial Training Institute or its equivalent.

Pay Scale for the post of Junior Technician (Tyreman-cum-Rubber Expert).

- a) 5200-20200+1900 Grade Pay (Level-2 of 7th CPC).

Age for the post of Junior Technician (Tyreman-cum-Rubber Expert).

- a) 18 to 37 years on or before 01.01.2024 (Relaxation for departmental candidate as per the institutions of the Chandigarh Administration issued from time to time.

Bi-furcation for the post of Junior Technician (Welder):

		Ex-serviceman	
General	01	-	01
Schedule Caste	-	-	-
Other Backward Class	-	-	-
EWS	-	-	-
Total			

Qualification for the post of Junior Technician (Welder).

- a) Matric from recognized Institution.
- b) Should possess a certificate of Welder(Gas and Electric) trade from an Industrial Training Institute or its equivalent.

Pay Scale for the post of Junior Technician (Welder).

- a) 5200-20200+1900 Grade Pay (Level-4 of 7th CPC).

Age for the post of Junior Technician (Welder).

- a) 18 to 37 years on or before 01.01.2024 (Relaxation for departmental candidate as per the institutions of the Chandigarh Administration issued from time to time.

Note:

- i) The vacancies to be fallen vacant during the intervening period of recruitment process shall also be included in the advertised vacancies and shall be filled up through this recruitment process itself.
- ii) In case no eligible ex-serviceman is available for recruitment against an ESM vacancy, such a vacancy shall be filled in by recruitment of one Lineal Descendent of an ex-serviceman in respective category. The Lineal Descendent certificate should be issued by Zila Sainik Welfare Office and Lineal Descendent Certificate issued by any other authority shall not be considered & it shall be rejected immediately. Lineal Descendent means sons/daughters married/unmarried/ legally divorced of the re-employed/unemployed ex-servicemen.
- iii) Syllabus for written test of respective categories.

There will be one paper having 2 parts of 2 hours duration carrying 100 multiple choice questions as under.

Part-I

- | | |
|---|--------------|
| i) Numerical ability | 20 Questions |
| ii) English(upto 10 th Standard) | 10 Questions |

- iii) General Knowledge 10 Questions
- iv) Elementary Computer Knowledge 10 Questions

Part-II

- i) Respective trade/category knowledge 50 Questions

4. Centre of Examination:

The Written Examination shall be held at Chandigarh depending on the number of applications received. However, in case applications exceed the examination centre's capacity, then it can also be held in Panchkula.

5. Selection Criteria for all Categories: -

- (a) All eligible candidates shall be called for a written test (objective type multiple choices). The written test consists of 100 Questions (01 mark each)

Total =100 Marks

- (b). There shall be no negative marking. However, the qualifying marks shall be 25% for SC candidates and for other categories 30% marks.

The question paper for each test shall be in Hindi, English & Punjabi languages.

Note : In case two or more candidates secure equal marks in written test/merit, the candidates elder in age shall be considered for Selection.

THERE SHALL BE NO PERSONAL INTERVIEW. Waiting list shall also be maintained in each category/Sub-Category.

Note: Candidates are not permitted to bring and use a calculator in the Examination Hall for Written Examination.

6. Eligibility Criteria for all Categories: Must be Indian Nationals Only.

Sr. No.	Categories where relaxation is admissible of all Categories.	No. of years of relaxation
1.	Scheduled Caste	5 years
2.	Other Backward Classes	3 years

Sr. No.	Categories where relaxation is admissible of all Categories.	No. of years of relaxation
3.	Ex- Servicemen/DSM	As per rules*

*Candidates belonging to Ex-Servicemen/DSM category shall be allowed to deduct the period of his service in the Armed Force of the Union from his actual date and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service rules, by more than 3 years, he shall be deemed to satisfy the condition regarding age limit.

7. Evidence of Age for all Categories: The Matriculation certificate or equivalent academic certificate thereto is the only acceptable document for evidence of age.

8. Application Fees:

The category wise application fee payable through Net Banking/Debit Card/UPI up to 11.59 p.m. of the closing date i.e. **16.07.2024** is as under:

Sr. No.	Categories of Candidates	Fees (Rs.)
1.	General/OBC/ESM(General)/DSM(General	Rs. 800/-
2.	Scheduled Caste/Ex-Service Man(Other categories)/ DSM(General)/EWS	Rs. 500/-

Note:-

1. Applications without the prescribed fee shall be summarily rejected.
2. Fees once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

9. How to Apply:

Candidates are required to apply online using the website of the CTU i.e., www.chdctu.gov.in Detailed instructions for filling up online applications are available on the above-mentioned website. The applicants are advised to submit only a single application. However, if due to any unavoidable situation, if he submits another/multiple applications, then he must ensure that application with the Highest Application Number is complete in all respects like applicant's details, photograph, signature, fee etc. The applicants who submit multiple applications should note that only the applications with Highest Application Number shall be entertained by the CTU and also that the fee paid against one Application Number shall not be adjusted against any other Application Number.

10. Serving Government Employees:

Serving Government Employees have to produce no objection certificate from their Head of Department at the time of verification/scrutiny of the documents

11. Date of Written test:

The examination will be held tentatively in the first week of August, 2024. However the date of written examination will be informed in the due course of time and shall be made available on CTU websites i.e. www.chdctu.gov.in Candidates are directed to ensure to check the website from time to time and CTU shall not be responsible for the same.

12. Correspondence with the CTU:

The CTU shall not entertain any correspondence with the candidates about their candidature except in the following cases: -

- a. If a candidate is not able to download his e-Admit Card or does not receive any other communication regarding his candidature for the examination well before one working day of the commencement of the examination, he should at once contact the CTU. Information in this regard can be obtained over Helpdesk Email ID cturectt@gmail.com. In case no communication is received in the CTU office from the candidate regarding non-receipt of his e-Admit Card well before the examination, he himself shall be solely responsible for non-receipt of his e-Admit Card. No candidate shall ordinarily be allowed to take the examination unless he holds an e-Admit Card for the examination. On downloading of e-Admit Card, the candidates should check it carefully for any discrepancies/errors, if any, should be brought to the notice of the CTU immediately.
- b. The decision of the CTU as to the eligibility or otherwise of a candidate for admission to the Examination shall be final.
- c. Candidates should note that the name in the Admit Card in some cases may be abbreviated due to technical reasons.
- d. Candidates must ensure that their Mobile No. & Email IDs given in their online application are valid and active.
- e. All communication to the CTU should invariably contain the following particulars: -
 - a.1. Application Number
 - a.2. Roll Number (if received)
 - a.3. Name of candidate (in full and in block letters)
 - a.4. Complete postal address as given in the applicationCommunication not containing the above particulars may not be attended to.
- f. Candidates should note down their Application Number for future reference.

13. General Instructions:

- 1) The use of any mobile phone (even in the switched off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or Bluetooth device or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device during the examination is strictly prohibited. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.
- 2) Candidates are advised in their own interest not to bring any of the banned items including mobile phones/pagers to the venue of the examination as arrangement for safe-keeping cannot be assured. CTU shall not be responsible for any loss in this regard.
- 3) Candidates are also advised not to bring any valuable/costly items to the venue of the examination as safe-keeping of the same cannot be assured. CTU shall not be responsible for any loss in this regard.
- 4) Candidates should ensure that the signature appended by them at all the places viz. the uploaded application form, attendance list, etc. should be identical. If any variation is found in the signature appended by a candidate, his candidature shall be liable for cancellation by the CTU.
- 5) No candidate shall be admitted to the examination unless he holds a certificate of Admission/ Admit Card issued by the CTU.
- 6) Due care should be taken by the candidates while filling up the online application form. Incomplete or defective application form shall be summarily rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances.
- 7) The claim of reservation of SC will be accepted from all India Basis as per letter issued by the Department of Personnel, vide Memo No. 27/4/94-IH(7)-2003/23827 dated 23.12.2003.
- 8) In case of OBC category it shall be as per revised notification of Director Social Welfare, issued vide notification SW/OBC/2015/2451 dated 26.03.2015 and further Chandigarh administration, Department of Personnel, letter no. 27/4/94-IH(7)-2015/16074 dated 03.08.2015, by adopting castes from Chandigarh, U.T., state list . Those who possess an OBC certificate will have to produce the same at the time of scrutiny of the documents.
- 9) The change of any reserved category shall not be allowed at any stage after the completion of registration.

- 10) The persons belonging to EWS category will be accepted from all over India as per letter issued by Department of Personnel, Chandigarh Administration, vide Endst no.28/72-IH(7)-2019/2570 dated 12.02.2019 and the respective EWS certificate should be issued by the Competent Authority of respective State/UT after 01.04.2023 till the closing date of registration i.e **14.07.2024**.
- 11) After final submission of the application form, no change will be allowed. If the applicant feels that he has filled in some detail wrongly, he can fill another form and fees should be deposited against the right form.
- 12) The documents pertaining to 10th pass& 10+2 pass, ITI certificate from recognized institution of relevant trade/categories, Castes Certificate, EWS Certificate and ESM Discharge Book/Certificate etc. shall be verified at the time of scrutiny of documents. In case any document found false/fake/incomplete, his candidature shall stand canceled and the action shall be taken against him as per law applicable.
- 13) A candidate whether he belongs to General or Reserved Category viz. OBC, SC, EWS, ESM can submit only one online application for one particular category of post advertised. Submission of more than one application form will automatically lead to rejection of candidature. Candidate shall be considered only against the category against which he had applied.
- 14) Candidates who do not fulfill the qualifications/eligibility condition on the cut-off date of registration, their application shall not be accepted by the online application system. all the certificates relating to educational qualification/eligibility conditions and socio-economic criteria etc. will be determined with regard to the cut-off date of registration.
- 15) In case seats under reserved category could not be filled due to non availability of suitable candidates, then vacancies may be filled up from the candidates other categories.
- 16) In case of any dispute the decision of the Director Transport, Union Territory, Chandigarh shall be the final and for any kind of legal complication, the jurisdiction shall be at Chandigarh.